

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
June 4, 2024

Members Present – Jim Jones, Frank Hilliard (Mr. Hilliard left the meeting @ 5:32 p.m.), David Anderson, Jim Gerdes, and Tony Salvador (Mr. Salvador left the meeting @ 5:56 p.m.).

Members Absent – None.

Public in Attendance – None.

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 5-0.

A motion to approve Bills Payable: June 2024 was made by Jim Gerdes and seconded by David Anderson. Motion passed 4-0.

A motion to approve the continuation of the emergency order the Board approved at the July 31, 2023, Board meeting, based on the conditions continue as per Resolution 565, was made by David Anderson and seconded by Jim Gerdes. Motion passed 4-0.

A motion to approve the extension of the Conditional Can & Will Serve Letter for Bloss Cove Project (Bloss Cove Estates Inc.-Ramson Piro), was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

A motion to approve the extension of the Conditional Can & Will Serve Letter for Estrada Project (Christopher and Flora Estrada), was made by Jim Gerdes and seconded by David Anderson. Motion passed 4-0.

A motion to adopt Resolution 572: A Resolution of Intent to Adopt Budget 2024-2025 Fiscal Year and Calling a Public Hearing Thereon was made by Jim Gerdes and seconded by David Anderson. Motion passed 3-0.

A motion to adopt Resolution 573: A Resolution Calling for an Election for Certain Members of the Board of Directors and Designating Election Procedures for Coordination with Merced County Elections Department was made by Jim Gerdes and seconded by David Anderson. Motion passed 3-0.

A motion to adopt Resolution 574: A Resolution Adopting the Hilmar County Water District Workplace Violence Prevention Plan was made by Jim Gerdes and seconded by David Anderson. Motion passed 3-0.

A motion to approve the Purchase of Real Property, APN: 045-091-001, and Authorizing the District Manager to Execute the Agreement was made by Jim Gerdes and seconded by David Anderson. Motion passed 3-0.

A motion to approve the Engineering Services agreement for Project W06-Well 8 Construction Project, with QK Inc. was made by Jim Gerdes and seconded by David Anderson. Motion passed 3-0.

Meeting – 06/04/24

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The meeting was called to order at 5:00 p.m. by President Jim Jones.

Consent Items – A motion was made and seconded to approve the Consent Items.

Curtis Jorritsma informed the board the reason we were conducting the Closed Session at the beginning of the meeting was because Mr. Hilliard and Mr. Salvador needed to leave the meeting early.

The Directors convened to Closed Session at 5:02 p.m. to conference with Real Property Negotiator per Government Code Section 54956.8, APN: 045-091-001.

Directors returned to open session at 5:32 p.m.

The Board was given direction regarding APN: 045-091-001.

Mr. Frank Hilliard left the meeting @ 5:32 p.m.

Public Forum – None.

District Manager’s Report –

Curtis Jorritsma reported that the water loss for the month of May remained high at 14.34%. He has determined that about 2% of this total may be due to pumping at the wells to waste for 20 to 30 minutes when testing the water. TSS and BOD remain in good standing. TSS was 33.7 mg/L and BOD was 29.8 mg/L.

Curtis provided an update on the Nitrate exceedance. We continue to send notices with our monthly billing statements. He provided a chart of the results for May. The TID Yard and well 6 have been very consistent.

Date	Well 6	Well 7	Nyman Blend	TID Yard
7-May	1.67	3.92		11.6
9-May	1.68	14.5		8.6
14-May	1.87	18.1		7.65
16-May	1.7	8.22		7.83
21-May	1.56	15.3		7.31
23-May	1.71	13.2		7.16
30-May				

Curtis also stated that we tested the four sites within town and they were all below the standard of 10 ppm.

Curtis informed the Board that at this time we are passing on the Tailwater Biological Treatment. There is a benefit to this type of treatment, just not right now. There has been no word from the Department of Drinking Water regarding issuing a compliance order.

Curtis provided status on our different projects:

- Test Holes and Water Sampling – zone sampling complete and successful; waiting on drill permit for second hole; and finalizing land purchase.
- Well 8 Construction – Looking forward to dividing into the next well completion.

Curtis also provide a Grant/Loan update – We are still working with USDA and SWRCB. Curtis spoke with our consultant from California Consulting and since we were informed that our project application did not fall into a current priority area we may look at resubmitting a new application and withdraw the first application in the hopes of falling into a category that would benefit the District.

Curtis reported he attended the CSDA Legislative Days, it's a great event to get updates on different laws. He also reported we mailed our annual Consumer Confidence Report with the monthly statements on May 31st.

Curtis informed the Board that Mr. Jones and Mr. Salvador are up for re-election this year. They were provided with the candidate filing information.

Director Reports – Mr. Jones requested to change the July BOD meeting to Wednesday July 3rd as he will be out of town. Legal Counsel, Mr. Stuart Spencer, recommended not changing the date of the meeting based on the Brown Act. The next meeting will be held at its regularly scheduled day of July 2nd at 5:30 p.m.

Action Items –

- A) The bills that are due to be paid in June were presented. A motion was made and seconded to pay the bills presented.
- B) Curtis stated the Board approved Resolution 565 – Finding an Emergency and Authorizing Abbreviated Emergency Procedures for Construction of a New Well on July 31, 2023. As part of this process, the Board needs to analyze the situation and determine if the situation still constitutes an emergency. After a brief discussion, the Board determined the conditions warrant to continue with an emergency order. A motion was made and seconded to continue with the emergency order.
- C) The Conditional Can & Will Serve Letter for Bloss Cove Project (Bloss Cove Estates Inc. – Ramson Piro) was presented to the Board. Staff recommended approval of the extension of the Conditional Can & Will Serve Notice. A motion was made and seconded to extend the Conditional Can & Will Serve Notice.
- D) The Conditional Can & Will Serve Letter for Estrada Project (Christopher and Flora Estrada) was presented to the Board. Staff recommended approval of the extension of the Conditional Can & Will Serve Notice. A motion was made and seconded to extend the Conditional Can & Will Serve Notice.

Mr. Salvador left the meeting at 5:56 p.m.

- E) Resolution No. 572, a Resolution of Intent to Adopt Budget 2024-2025 Fiscal Year and Calling for a Public Hearing Thereon, was presented to the Board. Curtis provided the following overview of the 23/24 budget status.

2023/24	Budgeted	Est. Actual	Diff.	%
Revenues	\$2,130,235	\$2,137,350	\$7,115	100.33%
Expenses	\$2,117,645	\$2,113,925	-\$3,720	99.82%
Diff.	\$12,590	\$23,425		

Overall, the District has had a good year and is tracking to end in a positive financial position. Curtis provided the second draft of the 24/25 proposed budget. Overall, the District remains in an acceptable financial position. The rate study and capacity study will be crucial documents to support our continued good financial position. Curtis also provided the CIP plan update. Health, safety, and water quality remain the highest priority. At this point, we have a lot of moving parts. Our restricted funds will be tight depending on when everything will come together. A motion was made and seconded to adopt Resolution 572.

- F) Resolution No. 573, a Resolution Calling for an Election for Certain Members of the Board of Directors and Designating Election Procedures for Coordination with Merced County Elections Department, was presented and a motion was made and seconded to adopt Resolution 573.
- G) Resolution No. 574, a Resolution Adopting the Hilmar County Water District Workplace Violence Prevention Plan was presented to the Board. A draft of the plan was provided to the Board at the last meeting. There being no questions, a motion was made and seconded to adopt Resolution 574.
- H) As discussed in closed session. This item is regarding approving the purchase of real property and authorizing the District Manager to execute the agreement. A motion was made and seconded to approve the purchase of real property, APN: 045-091-001, and authorizing the District Manager to execute the agreement.
- I) Curtis presented the agreement from QK Inc. for the engineering services for Project W06-Well 8 construction. This agreement covers all the design of the water line from Bradbury to Golf Link and all the permitting necessary for the project. The contract is in the amount of \$191,000.00. A motion was made and seconded to approve the Engineering services agreement with QK, Inc.

Discussion Items – None

There being no further business the meeting was adjourned at 6:17 p.m.

Respectfully Submitted,

Doria Borges

Approved by:

[Signature]

Board Member

7-2-24

Date