

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
MAY 7, 2019

Members present – Jim Jones, David Anderson, Jim Gerdes, Joe Sequeira and Frank Hilliard.

Members absent – None.

Public in Attendance – None.

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by Joe Sequeira. Motion passed 5-0.

A motion to approve Bills Payable: May 2019 was made by Jim Gerdes and seconded by David Anderson. Motion passed 5-0.

A motion to approve the Conditional Can & Will Serve Application for 19818 American Avenue (Don Oliver) was made by Jim Gerdes and seconded by David Anderson. Motion passed 5-0.

A motion to approve the Conditional Can & Will Serve Application for Ducheneaux Development Project (Lyle and Patty Ducheneaux) was made by David Anderson and seconded by Jim Gerdes. Motion passed 5-0.

A motion to approve the contract with MHK Construction for \$24,530.00 to Complete Shoreen Lift Station Repairs (\$26,983.00 with 10% contingency) was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 5-0.

A motion to approve Part-Time Maintenance Position (90 Day Maximum Term) was made by Jim Gerdes and seconded by Joe Sequeira. Motion passed 5-0.

A motion to approve Proposal with Tuckfield & Associates for \$43,230.00 to Conduct Water, Wastewater, and Storm Drain Rate Study Analysis was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 5-0.

Meeting –05/07/19
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The meeting was called to order at 7:00 p.m. by President Jim Jones.

A motion was made and seconded to approve the Consent Items.

Public Forum – None.

District Manager’s Report –

Curtis Jorritsma reported our TSS was 51mg/l and BOD was 59mg/l for the month. These results were higher than it has been which we believe is a result of longer sunlight and rise in temperatures. We have upped the dosage of impact and will adjust accordingly. The average daily flow was 427,000 per day.

Curtis informed the Directors notices were sent with the new watering schedule. The schedule enforces our "Stage 2" water conservation to allow watering 3 days per week compared to the prior schedule of 2 days per week. Customers like having the extra day. We did have an anonymous note dropped off from a customer stating their discontent with any water restrictions.

Curtis reported he received a call today regarding a leak on Lander south of Geer Avenue. They will be meeting with MHK Construction to get the leak fixed.

Curtis informed the Directors the water pressure concerns should be resolved. We were having issues with the pressure because Well #7 started tripping out a month ago. We had to call a specialty technician. There's only 2 technicians in the state of California. The Technician was out on April 26th and a new fan component was ordered. The part arrived and the Technician came back out on May 2nd and fixed the issue. We have ordered another fan component to have as backup if we were to have an issue with the fan again, in the future.

Curtis reported Falany Fence finished the entire project. The fence was replaced at the Diamond basin, Lemon Station, Cox Well and the Jake Well. We did have a customer express his opinion as to why we were spending money to fix the Diamond basin fence and also why we moved it out to the sidewalk.

Curtis reported results for the test hole at the Azevedo property had all been received and 3/5 of the results at the Dayton site have also been received. Results from both sites are not looking promising. Spencer Supinger provided a chart of the test results. Arsenic is a naturally occurring element and the results get worse the deeper we go. The highest zone for the Azevedo test hole was under the MCL level but all the other zones the results were high. Nitrates are not an issue. Iron and Manganese are within tolerable levels. So what are our options:

1. Walk away from both properties.
2. Call current contractor, if we can locate another piece of property, and under the existing contract do a change order and perform another test hole.
3. Well #4 could be viable with treatment/blending.

Various ideas were discussed. Staff was given direction to meet with the engineers and come back next month with a game plan.

Directors Reports – Mr. Gerdes would like to see the field vehicles to be maintained clean.

Action Items –

- A) The bills that are due to be paid in May were presented and a motion was made and seconded to pay them.
- B) Curtis presented the Conditional Can & Will Serve Application for 19818 American Avenue (Don Oliver). Mr. Oliver needs the conditional can & will serve letter in order to tackle the process with the County. This property currently has a water connection with the district. They are looking for one additional water connection and a sewer connection. Staff

recommends approval of the conditional can & will serve application. A motion was made and seconded to approve the Conditional Can & Will Serve Application.

- C) Curtis presented the Conditional Can & Will Serve Application for Ducheneaux Development Project (Lyle and Patty Ducheneaux). This property is a 10.7-acre lot located at the end of Echo Street. They are proposing to build 4 – 1 acre lots at the east end of the property. They are requesting 6 water and 6 sewer connections. This would include connections for their home and another home for a family member. Staff recommends approval. A motion was made and seconded to approve the Conditional Can & Will Serve Application.
- D) Curtis presented the contract with MHK Construction in the amount of \$24,530.00 to complete the Shoreen lift station repairs (\$26,893.00 with 10% contingency). A motion was made and seconded to approve the contract with MHK Construction in the amount of \$24,530.00, not to exceed \$26,893.00 with the 10% contingency.
- E) Curtis presented the part-time maintenance position. The individual would assist the District with various jobs. It will also provide experience in water and sewer division. A motion was made and seconded to approve the part-time maintenance position.
- F) Curtis provided the proposal for water, wastewater, and storm drain rate study from Tuckfield & Associates. This proposal was the only received. The RFP was advertised in the Modesto Bee, and posted on our website. The proposal is not to exceed \$43,230.00. Mr. Tuckfield performed the District's last rate study in 2009. Staff recommends acceptance of the proposal. A motion was made and seconded to approve the Proposal with Tuckfield & Associates for \$43,230.00 to conduct the water, wastewater, and storm drain rate study analysis.

Discussion Items –

- A) Curtis Jorritsma presented the first draft of the 2019/2020 Budget. He went over the operating expenditures, operating revenue and the restricted funds.
- B) Curtis has been going over the development process. The District placed a moratorium back in June of 1997. He has not come across anything stating the moratorium has been lifted. Curtis provided a draft of a development process flow chart. There have been changes in our processes that reflect on the flow chart. Mr. Stuart Spencer clarified the difference between ordinances and policies. Ordinances affect the community and there are procedures that need to be followed to change an ordinance. Policies are internal guidelines for the District. The District may adjust the policies accordingly. Staff was directed to adjust our policies in regard to the development process.
- C) Curtis provided a hand out reflecting the rate adjustment based on the Consumer Price Index for the monthly rates and the rate adjustment for Facilities and Capital Improvement fees based on the California Construction Cost Index. Monthly rates would reflect an increase of 2.4% and Facilities and Capital Improvement fees would increase by 1.30%. According to the last rate study, these rates may be adjusted annually based on the two indexes. Mr. Stuart Spencer suggested the District verify this increase is within the 5-year specification allowing automatic

increases based on the Indexes. Staff will verify and provide update. If the automatic increase is allowed, notices will be sent with the May statements.

There being no further business the meeting was adjourned at 8:59 p.m.

Respectfully Submitted,

Dina Borges

Approved by:

Jim Jones
Board Member

6/4/2019
Date