

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
June 4, 2019

Members present – Jim Jones, Jim Gerdes, Joe Sequeira and Frank Hilliard. Mr. Anderson arrived at 5:10 p.m.

Members absent – None.

Public in Attendance – Mr. Tony DeMelo with North Star Engineering.

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Action Items

A motion to change the order of the agenda to move item 6b to after item 3 was made by Jim Gerdes and seconded by Joe Sequeira. Motion passed 4-0.

A motion to approve the Consent Items was made by Jim Gerdes and seconded by Joe Sequeira. Motion passed 4-0.

A motion to approve the renewal of the Conditional Can and Will Serve Letter for Bloss Cove Project (Bloss Cove Estates, Inc. – Ramson Piro) was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 4-0.

A motion to approve Bills Payable: June 2019 was made by Jim Gerdes and seconded by David Anderson. Motion passed 5-0.

A motion to approve Resolution No. 519: A Resolution Implementing Annual Adjustment to Facilities Fees, Capital Improvement Fees, Impact Fees, and Inspection Fees Pursuant to Ordinances Set Forth in Title Four of the Hilmar County Water District Code was made by David Anderson and seconded by Joe Sequeira. Motion passed 5-0.

A motion to approve Resolution No. 520: A Resolution of Intent to Adopt Budget for 2019/2020 Fiscal Year & Calling a Public Hearing Thereon was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 5-0.

Meeting –06/04/19
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The meeting was called to order at 5:04 p.m. by President Jim Jones.

A motion was made and seconded to change the order of the agenda by moving item 6b to after item 3.

A motion was made and seconded to approve the Consent Items.

Public Forum – None.

Action Item 6 B: Curtis presented the request to renew the Conditional Can and Will Serve Letter for Bloss Cove Project (Bloss Cove Estates, Inc. – Ramson Piro). The District is currently working with legal counsel to update our development policies. Staff recommends renewal of the Conditional Can and Will

Serve Letter. A motion was made and seconded to renew the Conditional Can and Will Serve Letter. Mr. Tony DeMelo with North Star Engineering thanked the Board for the extension.

District Manager's Report –

Curtis Jorritsma thanked the board for adjusting their schedule and have the meeting at 5 o'clock.

Curtis reported water use for the month of May was 33 million gallons. Last year the usage was around 29 million gallons. TSS was 64mg/l and BOD was 38.25mg/l. TSS was above the state levels. The higher temperatures and longer sunlight seems to be driving up our numbers. We are looking at adding a stronger dosage of the impact product to help bring levels into compliance.

Curtis reported repairs at the Shoreen lift station have started. They have been dewatering about 22,000 gallons per day.

Curtis informed the Board that we've received the proposal from Mr. Bob Johnson to perform our 2018/2019 FY audit. The proposal is in the amount of \$6,700.00. The fee last year was \$6,550.00.

Curtis also informed the Board the District hired Colton Dutey as a part time summer employee. He is majoring in mechanical engineering at Boise State University. He started on May 20th. He has been working with the other operators and completing other jobs such as painting the fire hydrants. He is doing great job.

As a follow up to the Test Holes Project, Curtis had two wells sampled at the North side of town. The results were similar to the test holes' results. We have pending test results from samples taken at two wells on the east side of town.

Curtis informed the Board of a potential real estate option for the District and requested a special meeting. A special meeting was scheduled for Wednesday, June 12, 2019 at 5:00 p.m.

Directors Reports – None.

Action Items –

- A) The bills that are due to be paid in June were presented and a motion was made and seconded to pay them.
- C) Curtis presented Resolution No. 519: A Resolution Implementing Annual Adjustment to Facilities Fees, Capital Improvement Fees, Impact Fees, and Inspection Fees Pursuant to Ordinance Set Forth in Title Four of the Hilmar County Water District Code. It was advised by legal counsel to have any automatic adjustments for developer fees be done by resolution. The increase will be 1.3% based on the California Construction Cost Index. A motion was made and seconded to approve Resolution No. 519.
- D) Curtis presented Resolution No. 520: A Resolution of Intent to Adopt Budget for 2019/2020 Fiscal Year & Calling a Public Hearing Thereon. The resolution calls for a public meeting at the July 2nd meeting before adopting the 2019/2020 Fiscal Year Budget. A motion was made and seconded to approve Resolution No. 520.

Discussion Items –

- A) Curtis Jorritsma informed the Board the cost of the 2009 rate study was \$29,000.00. The current study will cost \$43,230.00.

Curtis went over the second draft of the 2019/2020 FY Budget. The District will not be able to automatically increase the service rates based on the 5-year specification as discussed at the last meeting. We will wait for the rate study results. The second draft reflects the rates not increasing.

There being no further business the meeting was adjourned at 5:59 p.m.

Respectfully Submitted,

Dina Borges

Approved by:

Jim Jones

Board Member

7/2/19

Date