

HILMAR COUNTY WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
October 3, 2023

Members Present – Jim Jones, Frank Hilliard, Jim Gerdes, Tony Salvador and David Anderson.

Members Absent – None.

Public in Attendance – None.

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**Action Items**

A motion to approve the Consent Items was made by David Anderson and seconded by Jim Gerdes. Motion passed 5-0.

A motion to approve Bills Payable: October 2023 was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 5-0.

A motion for the continuation of the emergency order the Board approved at the July 31, 2023 board meeting, based on the conditions continue as per Resolution 565, was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 5-0.

A motion to approve the extension of the Conditional Can and Will Serve Letter for Villa Cordoba Unit IV Subdivision – Residential Partners LP, was made by David Anderson and seconded by Tony Salvador. Motion passed 5-0.

A motion to award the Contract for Project W-05: 2023 Test Holes and Water Sampling to Quality Well Drillers, Inc. (Atwater, CA) was made by Frank Hilliard and seconded by Jim Gerdes. Motion passed 5-0.

**Meeting – 10/03/23**  
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The meeting was called to order at 5:26 p.m. by President Jim Jones.

**Consent Items** – A motion was made and seconded to approve the Consent Items.

**Public Forum** – None.

**District Manager’s Report –**

Curtis Jorritsma reported the amount of water pumped for September was 30.874MG and we billed for 30.682MG for a loss of .005%. TSS was 37mg/L and BOD was 21mg/L, below the State standard of 40mg/L. The plant statistics are maintaining a consistent level.

Curtis informed the Board we did receive the signed partnership agreement from Mrs. Ramirez on Sanford Drive to install the filter system. The plumbing company did go out and install the system at her property. The customer is very pleased with the system. We will monitor for a year and then decide if

we would like to continue the monitoring and use it as a tool for the District to determine if there is a sand issue.

Curtis reported we have moved out of the corporation yard on First Street. We did mail a letter to Mrs. Baimbridge stating we had vacated the property.

Curtis reported California Rural Water Association (CRWA) came to the District and provided a water leak detection demonstration. This was at no cost to the District. It's a program through CRWA for disadvantaged communities. It was an interesting process to have the field staff observe.

**Director Reports** – Mr. Jim Jones inquired on the status of the new pickup. Curtis did not have an update.

**Action Items –**

- A) The bills that are due to be paid in October were presented. A motion was made and seconded to pay the bills presented.
- B) Curtis stated, the Board approved Resolution 565-Finding an Emergency and Authorizing Abbreviated Emergency Procedures for Construction of a New Well on July 31, 2023. As part of this process, the Board needs to analyze the situation and determine if the situation still constitutes an emergency. After a brief discussion, the Board determined the conditions warrant to continue with an emergency order. A motion was made and seconded to continue with the emergency order.
- C) The Conditional Can and Will Serve Notice for Villa Cordoba Unit IV Subdivision – Residential Partners, LP was presented to the Board. This project is for 43 Edu's for water and sewer. The District continues to not have water for new projects. Staff recommended approval of the extension of the Conditional Can & Will Serve Notice. A motion was made and seconded to extend the Conditional Can and Will Serve Notice.
- D) Curtis presented the bid results for Project W-05: 2023 Test Holes and Water Sampling. The District received a total of 3 proposal:

Company	Cost	Mob. Time	Const. Time
Quality Well Drillers, Inc.	\$896,148	10 days	35 days/well
Eaton Drilling Company	\$1,354,360	10 days	40 days/well
Anthony Prieto Water Well Drilling	\$1,460,540	30 days	

Our engineering firm has reviewed the proposals. The ground at the proposed well site still has corn planted. The owner has stated it will be approximately 2 weeks before the corn will be chopped. The funding source for this project will be from the unidentified water

projects account. Staff recommends approval of the proposal from Quality Well Drillers, Inc. with the following financial authorization - \$896,148 Contract Amount plus \$143,422 for a 15% contingency for a total of \$1,030,570. A motion was made and seconded to award the contract to Quality Well Drillers, Inc.

**Discussion Items –**

- A) Curtis distributed the audit results for FY 2022-2023. The District remains in good financial standing. The District is required to have a financial audit performed on an annual basis. Five big takeaways from the audit are: one – the District is debt free. Second - HCWD is operating in the black. Third - even without the court settlement, our asset value is growing (+3%). Fourth - investment vehicles are available. Fifth – Overall, HCWD is in a strong financial position, with an understanding of our horizon. The Board has done a great job in looking into the future by investing in our assets. The staff has done a great job with the handling of the audit.
- B) Curtis informed the Board we received a letter from SDRMA regarding no “paid” workers’ compensation claims for the program year 2022-23. Thank you to the staff for maintaining an injury-free environment.

The Directors Convened to Closed Session at 6:08 p.m. to conference with Real Property Negotiator per Government Code Section 5496.8. Location: 19903 First Street, Hilmar, CA and to discuss employee reviews.

Directors returned to Open Session at 6:54 p.m.

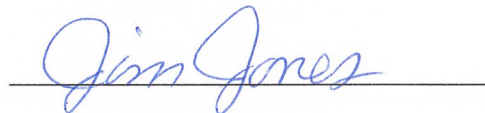
The Board met in closed session with its real estate negotiator, Curtis Jorristma. The board gave Curtis direction regarding ongoing real estate negotiations.

There being no further business the meeting was adjourned at 6:56 p.m.

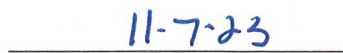
Respectfully Submitted,



Approved by:



Board Member



Date