

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
February 2, 2021

Members present – Jim Jones, Jim Gerdes, David Anderson, David Alvares, and Frank Hilliard (via Zoom).

Members absent – None.

Public in Attendance – Mr. Stuart Spencer (via Zoom) and Mr. Spencer Supinger (via Zoom).

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by David Alvares.
Motion passed 4-0.

A motion to approve Bills Payable: February 2021 was made by Jim Gerdes and seconded by David Alvares. Motion passed 5-0.

A motion to approve consultant agreement with Black Water Consulting Engineers, Inc. was made by Frank Hilliard and seconded by David Alvares. Motion passed 5-0.

A motion to approve 5 year CIP project listing was made by David Anderson and seconded by Jim Gerdes. Motion passed 5-0.

A motion to table Action Item 7d to consider approving resolution No. 539, approving and authorizing proposed agreement for support services with Merced County was made by Frank Hilliard and seconded by David Alvares. Motion passed 5-0.

Meeting – 02/02/21
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The meeting was called to order at 5:31 p.m. by President Jim Jones.

Roll Call – Conducted by the Board Secretary.

Jim Jones, President	Present
Frank Hilliard, Vice President	Present
David Anderson, Board Member	Present (Arrived at 5:49 p.m.)
Jim Gerdes, Board Member	Present
David Alvares, Board Member	Present

Consent Items – A motion was made and seconded to approve the Consent Items.

Public Forum – None.

District Manager's Report –

Curtis Jorritsma reported our total water pumped for January was 16.616 MG. This is the typical amount for this time of the year. Unaccounted water was at 3.3%. The wastewater max flow was .399 MG. We continued with the process of filling the maturation ponds thus not giving us a true discharge BOD & TSS figures. We should be back to normal testing within a week. Our current results @ASP have been TSS 63 mg/l and BOD 64 mg/l. The goal is to be at 40 mg/l or below.

Curtis provided a storm update, the system held up well. Staff did a good job of cleaning out storm drains assisting in the flow of water.

Curtis informed the Board, we received a letter from the State regarding the Nitrate Control Program, that we will need to be working with a management zone by the end of the calendar year. This regulates the number of Nitrates being put into the ground. Valley Water Collaborative Group is taking the lead to establish a broad solution to work together to remedy our Nitrate issue. We may have the opportunity to have a voting seat on the group. The seat would cost \$5,000.00. Curtis needs to do more research to see if a voting seat would be worthwhile for the District.

Curtis presented picture slides of the Echo Lift Station after being repaired. We have spent approximately \$50,000.00 to fix what was presented to the board. We are currently still utilizing the bypass process. He pointed out the deterioration of some of the beams and the moisture on the walls. He did receive an estimate to coat the inside of the wet well. The estimate came in at \$33,600.00. Curtis asked for direction from the Board. This would consist of another 3 to 5 days of work at the lift station. Mr. Alvares asked how much would a new wet well cost. Mr. Spencer Supinger, our district engineer, estimated around \$100,000.00. On the CIP list, we have a project listed for FY 2022 to have the Echo Street Pump Station Improvements at around \$250,000.00. After further discussion – knowing we are planning to work on the station in the near future it was determined to not coat the wet well at this time. We will go ahead and pull out the bypass and get the station back online.

Curtis informed the Board the project at Dayton Avenue – Alan Reis is requesting a can and will serve notice and it will be presented at the next meeting.

Curtis provided an update on the hiring process of our fourth operator. Curtis has sent an offer letter to an individual and he is hopeful, he will accept the offer.

Directors Reports – None.

Action Items –

- A) The bills that are due to be paid in February were presented and a motion was made and seconded to pay them.
- B) Curtis provided an explanation of the general blanket agreement with Black Water Consulting Engineers, Inc. Black Water Engineering provided our wastewater master plan and this agreement would provide the District the ability to have work done if needed by Black Water Consulting. Staff recommends approval of the Consultant Agreement with Black Water Consulting Engineers. A motion was made and seconded to approve the agreement.

- C) Curtis presented the 5 year CIP Project List. The Master Plan provided us with years of projects. This list looks at a definitive list of projects for the next 5 years. This list has been sent to Clayton Tuckfield, who is working on the rate study. Clayton will incorporate the projects into the rate study. Mr. Hilliard expressed the need to have an internal safety audit. He inquired if this would be more appropriate to be part of the CIP plan, or on the annual budget. Curtis responded he will explore the most appropriate way to handle a safety audit and report back to the Board. A motion was made and seconded to approve the 5 Year CIP Project Listing.
- D) Curtis informed the Board he did not have an opportunity to work with legal counsel to go over the proposed agreement for support services with Merced County. He requested to have the item tabled. A motion was made and seconded to table Action Item 7d.

Discussion Items –

- A) Curtis presented the six-month budget figures. The budget is looking on track.

Closed Session

The Directors Convened to Closed Session at 6:38 p.m. to conference with Real Property Negotiator per Government Code Section 54956.8.

Directors returned to Open Session at 6:42 p.m. Staff was given direction by the Board.

There being no further business the meeting was adjourned at 6:42 p.m.

Respectfully Submitted,



Approved by:



Board Member

3-2-21

Date