

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
November 2, 2021

Members present – Jim Jones, David Anderson, David Alvares, and Jim Gerdes.

Members absent – Frank Hilliard.

Public in Attendance – None.

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Action Items

A motion to approve the Consent Items was made by David Anderson and seconded by David Alvares. Motion passed 4-0.

A motion to approve Bills Payable: November 2021 was made by David Alvares and seconded by Jim Gerdes. Motion passed 4-0.

A motion to approve Hilmar County Water District’s Meeting Schedule for the 2022 Calendar Year was made by David Alvares and seconded by David Anderson. Motion passed 4-0.

A motion to accept HCWD 2020/21 Audit Report was made by Jim Gerdes and seconded by David Alvares. Motion passed 4-0.

Meeting – 11/02/21
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The meeting was called to order at 5:31 p.m. by President Jim Jones.

Consent Items – A motion was made and seconded to approve the Consent Items.

Public Forum – None.

District Manager’s Report –

Curtis Jorritsma reported we are waiting on lab results for TSS and BOD. The results we do have are not trending in the right direction. He will provide the actual figures at the next meeting. The max flow at the plant was .384MG, the average flow was .260MG, and the total flow was 9.088MG. The plant capacity was at 69%, this could be attributed to the rain received.

Curtis announced, the District was awarded the Business of the Month Certificate of Recognition from the Hilmar Chamber of Commerce. It’s an honor to be recognized by the Chamber.

Curtis provided an update on the Grant progress. Both of the WaterSmart Grant applications were submitted today. We are looking at the possibility of receiving a grant in the amount of \$300,00.00. We would have to match the grant, therefore having \$600,000.00 for the SCADA project. We anticipate notification in March. The District will proceed with an RFP to get a SCADA contractor on board. We will also fine tune the Proposition 1 application and prep work.

Curtis had Mr. Stuart Spencer speak about the changes involving Callister, Hendricks and Spencer a Professional Law Firm. Mr. Spencer updated the Board as to the changes coming to the law firm. Callister, Hendricks and Spencer has merged with Berliner Cohen LLP as of November 1st. Berliner Cohen is a well-established firm with strong local ties. He believes this will be a positive move; allowing him to focus more on what we need, give us more specialized legal viewpoints when asked, and just provide a better, more comprehensive legal experience for us.

Director Reports – Mr. Gerdes stated he would like the District to discuss Board compensation in the future. It has been years since the Board compensation has changed. Curtis stated, that is something he was planning to look at along with retirement compensation options for employees. Mr. Alvares stated it would be beneficial for the District to evaluate our overall employee compensation to make sure we're competitive and reasonable given all of the economic change in the past few years. Curtis will work on gathering information and provide comparisons.

Action Items –

- A) The bills that are due to be paid in November were presented and a motion was made and seconded to pay them.
- B) Curtis presented the Hilmar County Water District's Meeting Schedule for the 2022 Calendar Year. A motion was made and seconded to approve the Meeting Schedule.
- C) Curtis stated the 2020/21 Audit Report was presented at the October meeting. He inquired, if there were any questions of the report that was presented. There were none. A motion was made and seconded to accept the HCWD 2020/21 Audit Report.

Discussion Items –

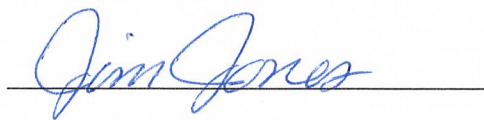
- A) Curtis provided an update on the new Utility Billing Software. All in all, the transition has gone well. We did have an issue with the reading of the meters, as we had to implement the new meter reading software earlier than scheduled. We have been in contact with Neptune and we are working on correcting the issue. The first bills with the new system were mailed out on Monday.

There being no further business the meeting was adjourned at 6:12 p.m.

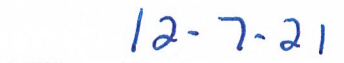
Respectfully Submitted,



Approved by:



Board Member



Date