

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
April 2, 2024

Members Present – Jim Jones, David Anderson, Jim Gerdes, and Tony Salvador.

Members Absent – Frank Hilliard.

Public in Attendance – Mr. Anthony Cannella and Mr. John Williams representing Villa Cordoba. Ms. Ruth Kaber, Mr. Joe Gomes, Mr. & Mrs. Felix Freeman and Mr. & Mrs. Javier Aguiar.

.....
Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

A motion to approve Bills Payable: April 2024 was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

A motion to approve the continuation of the emergency order the Board approved at the July 31, 2023, Board meeting, based on the conditions continue as per Resolution 565, was made by David Anderson and seconded by Jim Gerdes. Motion passed 4-0.

A motion to approve the Agreement for the 2023/2024 Audit with Robert W. Johnson an Accountancy Corporation in the amount of \$10,350.00 and Additional Service of Preparing the State Controller Financial Transaction Report in the amount of \$550.00 was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

A motion was made to approve the Extension of the Conditional Can and Will Serve Notice for Bloss Woods (Woods Investment, LLC., John Dennis) was made by Jim Gerdes and seconded by David Anderson. Motion passed 4-0.

A motion to adopt Resolution 569: A Resolution Adopting the Hilmar County Water District Fixed Asset Policy was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

Meeting – 04/02/24
.....

The meeting was called to order at 5:30 p.m. by President Jim Jones.

Consent Items – A motion was made and seconded to approve the Consent Items.

Public Forum – Ms. Ruth Kaber, who lives on Geer Avenue, voiced her concern regarding water pressure at her residence. Curtis informed Ms. Kaber that we will have staff go to her residence and perform a pressure check.

Mr. John Williams spoke regarding his Unit 4 project consisting of 43 lots. He stated that they are planning ahead and would like to have the property annexed into the District. They don't need water at

this point and the development agreement could have all the specifications regarding the annexation and the current water situation. Mr. Anthony Cannella stated that they just wanted to articulate where the project stands and thanked staff for their communication regarding the project. Curtis stated that he has had various conversations with LAFCO and by initiating the LAFCO process too early would give a false promise of that project being able to move forward and HCWD not having the ability to deliver water. Curtis also stated that we just started the next test hole project and hopefully we will have good quality results and at that point, we may be willing to start the LAFCO process. Mr. Cannella, offered to start the paperwork for LAFCO, as the District has to be the lead in the LAFCO process this way, when the District is ready to move forward with the LAFCO process, the paperwork would be ready to go. Curtis stated that is fine with him if Mr. Cannella would like to prepare the paperwork. Mr. Cannella stated that it would take 30-45 days to process the paperwork.

District Manager’s Report –

Curtis Jorritsma reported that the Jake Well had more usage this month because of the flushing of lines and the pressure switch at the Woody Well went out. Jake pumped 6.307MG and Woody pumped 12.286MG. TSS and BOD are holding steady. TSS was 27.2mg/L and BOD was 19.5mg/L. Jonathon and Carter are doing a good job in keeping up with the process at the plant.

Curtis informed the Board on some of the required reports the District needs to complete on an annual basis. He has submitted the Electronic Annual Report to the Drinking Water Program also known as eAR, which was due April 1st. He is currently working on the Consumer Confidence Report. He also has a couple of other reports to complete.

Curtis reported we are drilling at the new test hole site!! We have the funds in the water project account to pay for this project. He also stated he has not heard anything regarding grant funding and from USDA regarding loan options.

Curtis provided an update on the Nitrate exceedance. We continue to send notices with our monthly billing statements. He provided a chart of the results for March. There’s been little consistency as of late.

Day	Date	Well 6	Well 7	Nyman Blend	TID Yard	Gallons Pumped	W6 %	W7 %
Thurs	29-Feb	1.53	11.3		4.81	780K	26.03%	73.97%
Mon	4-Mar	10.2	20.9		9.76	485K	0.00%	100.00%
Tues	5-Mar	11.4	22.8		11.9	442K	0.01%	99.99%
Tues	12-Mar	10.3	15		9.72	566K	0.00%	100.00%
Thurs	14-Mar	10.8	11.9		10.5	484K	0.00%	100.00%
Tues	19-Mar	9.24	12.41		8.79	638K	0.00%	100.00%
Thurs	21-Mar	9.38	10.66		8.81	704K	0.02%	99.98%
Tues	26-Mar	2	30.1		2.1	546K	100.00%	0.00%
Thurs	28-Mar	1.9	31		1.99	596K	100.00%	0.00%

We are currently exploring all options. Curtis has had conversations with Microvi and Tailwater Systems regarding treatment systems. He has been provided with various system information and pricing. He needs to continue to explore these options further. He also had a conversation with the owner of the property that maintains the Agua de Fonte water filling station here in town. That system does have a highly effective treatment system. We could possibly use that property as a filling station for our

customers. Curtis has also had a conversation with Valley Water Cooperative as to what options they may have.

The Board President, Mr. Jones, went back to Public Forum as we had 4 individuals walk in around 6 p.m. and asked them if they would like to take the time to address the Board. Mr. & Mrs. Freeman stated they are concerned that the new building project at the end of Dayton Avenue has contributed to additional water pressure issues at their residence. Mr. & Mrs. Aguiar also stated that they have low water pressure at their residence. After a brief discussion, Curtis informed them we would have staff stop by their residences and measure the pressure and he would follow up with them.

Director Reports – Mr. Gerdes inquired into the possibility of a booster pump to be installed at the water line? Mr. Spencer Supinger, District Engineer, stated that an in-line booster pump may be an option, but that it would not be ideal. The District may want to look at pressure sustaining valves.

Action Items –

- A) The bills that are due to be paid in April were presented. A motion was made and seconded to pay the bills presented.
- B) Curtis stated the Board approved Resolution 565 – Finding an Emergency and Authorizing Abbreviated Emergency Procedures for Construction of a New Well on July 31, 2023. As part of this process, the Board needs to analyze the situation and determine if the situation still constitutes an emergency. After a brief discussion, the Board determined the conditions warrant to continue with an emergency order. A motion was made and seconded to continue with the emergency order.
- C) Curtis presented the agreement from Robert W. Johnson an Accountancy Corporation to perform the 2023/2024 audit. Curtis stated we have worked with this firm for various years and we have a good working relationship with them. Staff recommended approving the agreement. A motion was made and seconded to approve the Agreement for the 2023/2024 Audit with Robert W. Johnson an Accountancy Corporation in the amount of \$10,350.00 and Additional Service Preparing the State Controller Financial Transaction Report in the amount of \$550.00.
- D) The Conditional Can and Will Serve Notice for Bloss Woods (Woods Investment, LLC., John Dennis) was presented to the Board. This project is for a maximum of 58 Edu’s for water and sewer connections. The District continues to not have water for new projects. Staff recommended approval of the extension of the Conditional Can & Will Serve Notice. A motion was made and seconded to extend the Conditional Can & Will Serve Notice.
- E) Curtis presented Resolution 569. This resolution is to adopt the Hilmar County Water District Fixed Asset Policy. This policy was part of the 2022/2023 audit report, as the auditing firm advised the District to establish a fixed asset policy. The policy has been reviewed by legal counsel and staff recommended approval of the resolution. A motion was made and seconded to adopt Resolution No. 569: A Resolution Adopting the Hilmar County Water District Fixed Asset Policy.

Discussion Items –

A) Curtis informed the Board we will be implementing the change to the payroll frequency from semi-monthly to semi-weekly. Staff was receptive to the change.

The Directors Convened to Closed Session at 6:50 p.m. to update with Real Property Negotiator per Government Code Section 5496.8. APN: 045-200-033.

Directors returned to Open Session at 6:52 p.m.

The Board was provided with the current update.

There being no further business the meeting was adjourned at 6:53 p.m.

Respectfully Submitted,

Dina Borges

Approved by:

Jim Jones

Board Member

5-7-24

Date