

HILMAR COUNTY WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
January 7, 2020

Members present – Jim Jones, Jim Gerdes, Joe Sequeira, David Anderson and Frank Hilliard.

Members absent – None.

Public in Attendance – JB Anderson Engineering.

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**Action Items**

A motion to approve the Consent Items was made by Jim Gerdes and seconded by David Anderson. Motion passed 5-0.

A motion to approve Bills Payable: January 2020 was made by Jim Gerdes and seconded by David Anderson. Motion passed 5-0.

A motion to approve the extension of the Conditional Can and Will Serve Letter for Poquito Lakes Project (Poquito Lakes – JKB Homes) was made by Jim Gerdes and seconded by Joe Sequeira. Motion passed 5-0.

A motion to approve the extension of the Conditional Can and Will Serve Letter for 19465 American Avenue (Edward R. Ellington and Barbara J. Ellington) was made by Frank Hilliard and seconded by Jim Gerdes. Motion passed 5-0.

**Meeting –01/07/20**  
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The meeting was called to order at 6:58 p.m. by President Jim Jones.

Public Forum – None.

**Directors Organizational Proceedings Conducted by District Secretary –**

Curtis presented the procedure for selection of officers. Selection was duly made and Jim Jones will serve as President and Frank Hilliard will serve as Vice-President and Curtis Jorritsma will serve as Board Secretary.

**District Manager’s Report –**

Curtis Jorritsma provided the Directors with the January Meeting Notes. He stated TSS and BOD results were incomplete, as we had only received one lab result so far for the month of December.

Curtis reported we have finished Project 18-01. If we want to continue exploring additional test holes, we would need to put another project out to bid. Results for the third test hole site were similar to what we saw at the other two sites. There is decent water quantity, but arsenic levels, iron and manganese are high. Treatment is an option but that comes with both upfront and ongoing costs. Curtis asked Spencer Supinger to prepare a memo with different treatment scenarios. Spencer

provided the Memo to the Board. Spencer stated the high levels of arsenic, iron and manganese would be best treated by a pressure filtration system with a greensand-type media. The Memo provides a listing of treatment processes and cost of equipment and ongoing costs of treatment. The Board was encouraged to look at this big picture and move towards what puts us in the best position moving forward. Curtis will work with Spencer to put together some various scenarios based on our current situation.

Curtis provided an update of the Southside Utility Replacement Project. The main and service line work is all complete on Geer with the exception of the mainline bore under Lander. That work will be completed on Wednesday, 01/08. The project will be closed out after that work is complete.

Curtis presented the Board with preliminary construction costs for the Shoreen Sewer Lift Station repairs. Estimate to rehab the existing wet well is \$38,000.00 and to rebuild the whole station the estimate is \$172,000.00. Curtis has asked Cody to provide a report of what we have been doing at the different stations. We will have further discussion at the next meeting.

Curtis informed the Board the District received the "Social Butterfly Award" from Streamline, our website provider, this award was for the most calendar updates this past fall. Thank you Dina for entering all the holiday and street sweeping schedule for 2020.

Curtis reported we are scheduled to complete the annual cleanout of our sewer lift station wet wells. Applegate Teeple has been completing this task for the last few years. The price is around \$8,000.00 per day. With the processes now required, the District would be looking at around 4 days to complete the work, causing the cost to go up significantly. We will have a formal report in February.

Curtis informed the Board he has received a draft of the rate study. He will be working with Mr. Tuckfield in regards to some missing information.

Curtis also informed the Board that 2020 is an election year. The terms for Mr. Sequeira and Mr. Jones will be up.

**Directors Reports – None.**

**Action Items –**

- A) The bills that are due to be paid in January were presented and a motion was made and seconded to pay them.
- B) Curtis presented the request for the extension of the Conditional Can and Will Serve Letter for Poquito Lakes Project (Poquito Lakes – JKB Homes). Curtis reported we did receive the letter requesting the extension and the letter stated they are still exploring the same project and are waiting on our water scenario. Staff recommends approving the extension of the Conditional Can and Will Serve Letter. A motion was made and seconded to extend the Conditional Can and Will Serve Letter.
- C) Curtis presented the request for the extension of the Conditional Can and Will Serve Letter for 19465 American Avenue (Edward R. Ellington and Barbara J. Ellington). Curtis reported the original CC&W was for 3 lots. The remaining CC&W is for 2 lots as the third lot has been split and under new ownership. Staff recommends approving the extension of the

Conditional Can and Will Serve Letter. A motion was made and seconded to extend the Conditional Can and Will Serve Letter.

**Discussion Items –**

- A) Curtis handed out the annual renewal of the District’s Commercial, Business, Commercial Umbrella Policy effective January 22, 2020 to January 22, 2021 from Winton-Ireland, Strom & Green Insurance Agency. The expiring premium as \$13,769.00 and the new proposed annual premium is \$14,968.00. That’s an 8% increase. The District has a good working relationship with Winton-Ireland, Strom & Green Insurance Agency and doesn’t see a reason to not renew the policy.
- B) Stuart Spencer presented the Memorandum on the Implementation of SB998, Water Shutoff Protection Act. Legislature passed the water shutoff Protection Act in 2018. The Act requires water providers to implement additional procedures before disconnecting residential water connections due to non-payment (it does not impact disconnection for other violations). The law requires this District to implement the new rules on or before April 1, 2020. We can discuss next month and introduce proposed procedures and documents needed to comply with the new policy.

The Directors Convened to Closed Session at 8:20 p.m. to conference with Real Property Negotiator per Government Code Section 54956.8. Property: APN 015-015-024. And Public Employee Matters – Maintenance Operator, District Manager.

Directors returned to Open Session at 9:04 p.m. Staff was given direction by the Board regarding property APN 015-015-024. Staff reported they authorized a Fixed and Variable Rate Vehicle Reimbursement Agreement with the General Manager.

There being no further business the meeting was adjourned at 9:05 p.m.

Respectfully Submitted,

*Dina Borgs*

Approved by:

*Jim Jones*  
Board Member

2-4-19  
Date