

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
June 1, 2021

Members present – Jim Jones, David Anderson, David Alvares, and Frank Hilliard.

Members absent – Jim Gerdes.

Public in Attendance – Pam with North Star Engineering.

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Action Items

A motion to approve the Consent Items was made by David Alvares and seconded by Frank Hilliard. Motion passed 4-0.

A motion to approve Bills Payable: June 2021 was made by David Anderson and seconded by Frank Hilliard. Motion passed 4-0.

A motion to approve the extension of Conditional Can and Will Serve Letter for Bloss Cove Project (Bloss Cove Estates Inc.-Ramson Piro) was made by Frank Hilliard and seconded by David Alvares. Motion passed 4-0.

A motion to approve the Conditional Can and Will Serve Letter for Estrada Project (Christopher and Flora Estrada) was made by David Anderson and seconded by David Alvares. Motion passed 4-0.

A motion to adopt Resolution No. 542, A Resolution of Intent to Adopt Budget for 2021/2022 Fiscal Year & Calling a Public Hearing Thereon was made by Frank Hilliard and seconded by David Alvares. Motion passed 4-0.

A motion to adopt Resolution No. 543, A Resolution Implementing Annual Adjustment to Facilities Fees, Capital Improvement Fees, Drainage Impact Fees, and Inspection Fees Pursuant to Ordinances Set Forth in Title Four of the Hilmar County Water District Code was made by Frank Hilliard and seconded by David Anderson. Motion passed 4-0.

Meeting – 06/01/21
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The meeting was called to order at 5:31 p.m. by President Jim Jones.

Consent Items – A motion was made and seconded to approve the Consent Items.

Public Forum – None.

District Manager’s Report –

Curtis Jorritsma reported the total water pumped for the month of May was 36.470 million gallons. The total billed was 35.910 million gallons. Of the total billed, 31.842 million gallons was residential accounts and 4.068 million gallons was commercial and institutional accounts. The water percentage

loss for the month of May was 1.5%. TSS was 29mg/L and BOD was 21mg/L at the WWTF. These results are below 40 mg/L MCL. These results are also a testament to Jonathon and the field staff and the work that has been done at the WWTF. The new processes are working well.

Curtis informed the Board, the Consumer Confidence Report was mailed with the May billing. We work with the Gemini Group to put the report together. They provide the general information for the report and we provide our actual sample results.

Curtis reported Zac Vasquez started working for the District on May 17th. He is doing a good job thus far.

Curtis informed the Board the District was approved for the Public Benefit Grant Program. This program provides up to \$20,000.00 per vehicle, towards a new electric vehicle for agencies such as ourselves. We will replace the quad and the gator we currently have at the WWTF. SJAPCD will grant us \$18,578.21 per vehicle, for a total of \$37,156.42. We have ordered an electric ranger with a blade for a cost of \$21,369.78 and another ranger without a blade for a cost of \$20,458.21. We will pay \$4,671.57 out of pocket. Estimated time of delivery is 3-4 months. We will most likely sell the quad and gator once we have received the new vehicles.

Curtis reported we have received one protest regarding the rate increase. Overall we have received inquiries verifying the configuration of the new rates because it looks like they may be paying less. In some instances, they may be depending on their water consumption. Overall they seem to understand the changes that may take effect on September 1st, should rate be adjusted.

Director Reports –None.

Presentations - None

Action Items –

- A) The bills that are due to be paid in June were presented and a motion was made and seconded to pay them. Mr. Hilliard inquired into how much does the District pay on a yearly basis to Applegate Teeple to come out and clean out our sewer lift stations and at the sewer plant. Curtis estimated \$7,000.00 to \$8,000.00 each time they come out. Mr. Hilliard stated he believes the District should look at comparing what a new vac truck would cost and our employees could perform the work Applegate Teeple currently performs for the District. Curtis will work on a comparison.
- B) Curtis presented the request to extend the Conditional Can and Will Serve Letter for Bloss Cove Project (Bloss Cove Estates Inc.-Ramson Piro). As with the other subdivisions, the District does not have water for the project. Curtis did have a conversation with Ramson Piro. Mr. Piro inquired into the possibility of building a well as a private project. Curtis has received the well plans from QK and will be providing the plans to Mr. Piro. Miss Pam Hurban with North Star Engineering was present and informed the Board the final plans have been approved and are ready to go. Staff recommends approving the Conditional Can and Will Serve Letter for 12 months. A motion was made and seconded to extend the Conditional Can and Will Serve Letter.

- C) Curtis presented the request for the Conditional Can and Will Serve Letter for Estrada Project (Christopher and Flora Estrada). The parcel is located at the southern district boundary line. They are looking at splitting the parcel into two parcels, which would require a second service. They are seeking the Conditional Can and Will Serve Letter in order to allow them to move forward with Merced County. Staff recommends approving the Conditional Can and Will Serve Letter for 12 months. A motion was made and seconded to approve the Conditional Can and Will Serve Letter.
- D) Curtis presented Resolution No. 542, a Resolution of Intent to Adopt Budget for 2021/2022 Fiscal Year & Calling a Public Hearing Thereon. This resolution calls for a public meeting at the July 6th meeting before adopting the 2021/2022 fiscal year budget. A motion was made and seconded to adopt Resolution No. 542.
- E) Curtis presented Resolution No. 543, a Resolution Implementing Annual Adjustment to Facilities Fees, Capital Improvement Fees, Drainage Impact Fees, and Inspection Fees Pursuant to Ordinances Set Forth in Title Four of the Hilmar County Water District Code. This is the annual adjustment to our fees relating to development based on the Engineering Record Construction Cost Index. This year's increase will be 2.8%. A motion was made and seconded to adopt Resolution No. 543.

Discussion Items –

- A) Curtis presented the second draft of the 21/22 FY Budget. Any changes made from the first draft are highlighted in yellow. The estimated actual operating revenue for FY 20/21 is about \$65,000.00 more than budgeted. Operating expenditures are lower than budgeted for FY 20/21. The proposed 21/22 FY Budget does include a 3 to 4% increase for employees. We will have the final draft at the July meeting for approval.
- B) Curtis presented the COVID-19 Prevention Program. This Program states how we are operating according to COVID precautions.

Curtis reported we have ordered the new pickup and we won't get it until November. The cost of the truck is around \$31,000.00 and the service body is \$10,000.00. We will be selling the Ford to Hilmar Cemetery District. We are looking at selling it for about \$15,000.00. Curtis informed the Board he will be on vacation the latter part of July.

There being no further business the meeting was adjourned at 6:58 p.m.

Respectfully Submitted,

Dina Bogs

Approved by:

Jim Jones

Board Member

7-6-21

Date