

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
November 5, 2024

Members Present – Jim Jones, David Anderson, Jim Gerdes, and Frank Hilliard.

Members Absent – Tony Salvador.

Public in Attendance – None.

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 4-0.

A motion to approve Bills Payable: November 2024 was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 4-0.

A motion to approve the continuation of the emergency order the Board approved at the July 31, 2023, Board meeting, based on the conditions continue as per Resolution 565, was made by Frank Hilliard and seconded by David Anderson. Motion passed 4-0.

A motion to approve the Hilmar County Water District’s Meeting Schedule for the 2025 Calendar Year was made by Jim Gerdes and seconded by David Anderson. Motion passed 4-0.

A motion to accept HCWD 2023/2024 Audit Report was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 4-0.

Meeting – 11/05/24
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The meeting was called to order at 5:28 p.m. by President Jim Jones.

Consent Items – Curtis Jorritsma went over the corrected and revised September Restricted and Unrestricted accounts sheets that reflected the LAIF quarterly interest that posted on October 15th and there was an adjustment to the Replacement Fund total for each entity. The ending balance remained the same for the Replacement Fund. A motion was made and seconded to approve the Consent Items.

Public Forum – None.

Directors Organizational Proceedings Conducted by District Secretary –

- A) Curtis Jorritsma reported he administered the oath to the appointed Director, Mr. Tony Salvador, earlier in the day as he couldn’t attend the meeting tonight. Curtis then preceded to administer the oath to Mr. Jim Jones, who was also appointed as Director of HCWD.

District Manager’s Report –

Curtis Jorritsma reported that the water loss for the month of October was 4.89%. Water pumped for the month was 29.719 MG and we billed for 28.265 MG. He also reported that the TSS average for October was 29.9mg/L and BOD was 33mg/L. We are missing results from the last week of October.

Curtis provided an update on the Nitrate exceedance. We did receive a citation and compliance notice from the Department of Drinking Water. It covered the period of December 2023 to March 2024. We are already doing most of what they are requiring on the notice. We will now only be testing once a week as directed, in place of twice a week. By receiving this notice, it does help us in the eyes of the SRF, showing there is a need to address our nitrate issue. We will need to report the citation in our annual Consumer Confidence Report for 2024. We have until 2027 to resolve the Nitrate issue according to the compliance notice. Curtis will provide a corrective action plan at the December meeting. Curtis provided the following Nitrate results for the month of October.

Day	Date	Well 6	Well 7	Nyman Blend	TID Yard
Tues	1-Oct	1.45	14.7		8.5
Thurs	3-Oct	1.87	21.6		3.71
Tues	8-Oct	1.47	8.92		6.62
Thurs	10-Oct	1.39	11.5		2.33
Tues	15-Oct	1.62	8.09		6.77
Thurs	17-Oct	1.49	18.1		6.58
Tues	22-Oct	1.45	19.7		6.62
Tues	29-Oct	1.89	14.02		7.57

Curtis reported the plans for Well #8 have been delayed for a couple of different reasons. The plan now is to have them out to bid by Thanksgiving. We may need to schedule a special meeting in December to award the bid.

Curtis reported we provided our lead and copper inventory as required by the State. The next step will be to provide notices to the residents that have lead and copper lines. Mr. Stuart Spencer, legal counsel, advised the Board to be ready for concerns from the public regarding the lead and copper standards once the notices are sent to customers. Curtis stated he’s planning to compose a newsletter that would inform customers of the procedures required by the State. Mr. Frank Hilliard suggested establishing a Facebook page and providing information through social media as well.

Curtis reminded the Board Members to complete the Sexual Harassment Prevention and Ethics Training this month. He also informed them we will be having CPR training on Friday, November 22nd for those who would like to attend.

Director Reports – Mr. Frank Hilliard asked what the status of the flow meter at the sewer plant is. He’s concerned regarding the capacity at the plant and to make sure we have accurate results with new development in the horizon. Curtis stated that we will be working on replacing the flow meter.

Action Items –

- A) The bills that are due to be paid in November were presented. A motion was made and seconded to pay the bills presented.
- B) Curtis stated the Board approved Resolution 565 – Finding an Emergency and Authorizing Abbreviated Emergency Procedures for Construction of a New Well on July 31, 2023. As part of this process, the Board needs to analyze the situation and determine if the situation still constitutes an emergency. After a brief discussion, the Board determined the conditions warrant to continue with an emergency order. A motion was made and seconded to continue with the emergency order.
- C) Curtis presented the meeting schedule for the 2025 calendar year. A motion was made and seconded to approve the Hilmar County water District’s Meeting Schedule for the 2025 Calendar Year.
- D) Curtis stated the 2023/2024 Audit Report was presented at the October meeting. He also stated that the District has had a healthy growth of 3%. He inquired if there were any questions in the report presented. There were none. A motion was made and seconded to accept the 2023/2024 Audit Report.

Discussion Items –

- A) Curtis informed the Board they have the opportunity to attend the RCAC Webinar titled Public Meetings & CA Proposition 218. This will be an informative webinar and recommended the aboard to attend.

The Directors Convened to Closed Session at 6:14 p.m. to update the real property negotiations per Government Code Section 54956.8. Location:045-200-033.

Directors returned to open session at 6:48 p.m.

The Board was provided with an update on the process regarding location 045-200-033.

There being no further business, the meeting was adjourned at 6:48 p.m.

Respectfully Submitted,



Approved by:



Board Member



Date